

Knights Templar Eye Foundation, Inc.

GUIDELINES FOR COMPETITIVE RENEWAL APPLICATIONS

(Available ONLY to awardees of KTEF Career Starter funding in 2017 or 2018)

Competitive renewal applications must be supported by data derived from the Career Starter Grant. An applicant can only apply once for a competitive renewal grant and he/she must determine when the data collected is compelling enough to submit a renewal application. A renewal grant applicant has two choices.

Choice 1 – For those that received a Career Starter Grant in 2017 or 2018

He/she may apply for a renewal grant set to commence immediately after the termination of his/her starter grant project year:

- Competitive Renewal Award Period – July 1, 2019 – June 30, 2020
- Deadline for Receipt of Competitive Renewal Application: February 1, 2019
(midnight CST via online submission)

Choice 2 – For those that received a Career Starter Grant in 2018

He/she may skip one year after termination of the starter grant to gather more data or otherwise create a more compelling application:

- Competitive Renewal Award Period – July 1, 2020 – June 30, 2021
- Deadline for Receipt of Competitive Renewal Application: February 1, 2020
(midnight CST via online submission)

PLEASE SUBMIT THE APPLICATION ONLINE AT <https://www.hightail.com/u/ktef>

The entire application must be converted into a PDF and submitted as 1 file.

A. Description and Eligibility

1. a. Grants consist of only one additional year of support for the original project and original Applicant. Transfer of the grant from one institution to another will only be considered if the funding remains with the original Applicant. These grants are reviewed and approved on a case-by-case basis. The application must include page numbers and include a budget.
 - b. The maximum budget for competitive renewal funding will be \$65,000, but only the amount needed should be requested.
 - c. Competitive renewal applications must be supported by data derived from the Career Starter Grant.
 - d. All unused funds are returned to the Knights Templar Eye Foundation, Inc.
2. Competitive renewal grants **CANNOT**:
 - a. Be used to support research into a new topic or different area from that of the associated Career Starter Grant. A successful application will continue the work initiated under Career Starter funding and will be strongly supported by data from the Career Starter Grant.
 - b. Be used to support a different Applicant on the same project, even if the initial project is successful. The purpose of these grants is individual career development, not long term support of any particular research project.

If you are applying for a Competitive Renewal grant your application will serve as the progress report for the previous Career Starter Grant. If you are not applying for the Competitive Renewal the year immediately following your Career Starter Grant you must submit a progress report for in order to receive the remainder of the funds.

B. Application: (no smaller than 11 points Times New Roman font, 1” margins on all sides)

The application is strictly limited to 5 pages + Face Page **PAGES must be numbered.**

1. Face Page
 - a. Name, address, phone number and email address of the Applicant and the Preceptor, if applicable,
 - b. University/Hospital affiliation of the Applicant and Preceptor, if applicable,
 - c. Name, address, phone number and email address of the Grants Officer for the Institution, and
 - d. Name and address to be placed on the check, along with the Federal Tax ID for the institution if awarded.
2. Grant Body (Pages 1-5)
 - a. Abstract and Renewal Summary Page (Page 1)
 - i. Abstract (500 words max),
 - ii. Summary of plans for extension of project into second year, and
 - iii. Statement of the significance of the entire project and specifically of the requested extension
 - b. Preliminary Data and Research Plan (Pages 2 – 4)
 - i. Preliminary data deriving from Career Starter Grant (text, figures, graphs and tables), and
 - ii. Research plan for Competitive Renewal including specific aims, methods, anticipated results and potential pitfalls.
 - c. Budget Page (Page 5)
 - i. Itemized budget including percent effort of the applicant.
3. Letters/Statements
 - a. A letter from the Applicant including:
 - i. Impact of an extension of the original grant on his/her long-term goals, and
 - ii. Restatement of commitment to translational research in children’s eye diseases.
 - b. A letter from the Chair or Preceptor (in cases where a young investigator is working in the laboratory of a Preceptor) including:
 - i. Evaluation of the Applicant,
 - ii. Significance of the proposed work to pediatric ophthalmology,
 - iii. Progress of the Applicant during early KTEF Career Starter funding, and
 - iv. Justification for the additional funding requested in the application.
 - c. A statement from the Applicant indicating if additional or alternate funding for the project has been obtained since the date of submission of the original KTEF Career Starter grant.